Every year before the start of school, parents are required to re-register their student to update the school with any changes that have occurred. Included in this process are documents that will be necessary to take to Registration at Upland High School.

Continue to next page for detailed instructions on how to set up a Parent Portal account.
This tutorial will show the step by step procedure for parents or guardians to create a Parent Portal account in the Upland Unified School District Aeries Student Information System.

The Parent Portal website is located at https://student.aeries.upland.k12.ca.us/parent/logon/parent.aspx

To create a new Parent Portal account you will need the following information:
1. Student Permanent ID
2. Home Telephone number on file at your school site
3. Verification Pass Code (VPC) – The unique identifier for your student
4. Personal e-mail account

You cannot create an account without all 4 of these items. Click “Create New Account” to begin.

STEP 1: Creation of Account – Select Account Type
Choose Parent and click “Next”

STEP 2: Enter Account Information
Enter Parent Email and a password; this is how you will log into the portal so please choose a password you know well.

STEP 3: E-mail Account Verification
You will receive an email with a code to enter. Enter the code and click “Next” and you will see:

Click Return to Login Page

STEP 4: Login to Aeries Parent Portal

STEP 5: Student Verification (see Step 1 to the right)
Once you log into Aeries Parent Portal, you will be asked to provide:
1) Student Permanent ID number
2) Student Home Telephone Number
3) Verification Pass Code (VPC)

After entering this information click “Next”.

You can add other students by clicking “Change Student” and selecting “Add new Student to Your Account.”
Este tutorial mostrará el procedimiento paso a paso para que los padres o tutores puedan crear una cuenta en el Portal para Padres del Sistema de Información Estudiantil Aeries del Distrito Escolar Unificado de Los Ángeles.

El sitio web del Portal para Padres se encuentra en:
https://www.lausd.net/aeries

Paso 1: Creación de una cuenta
- Seleccione el tipo de cuenta elija Padres y haga clic en “Siguiente”.

Paso 2: Ingresar información de la cuenta
- Ingrese el correo electrónico del padre y contraseña, así como los datos de la cuenta del padre en el Portal para Padres, de modo que ello una contraseña que recuerde bien.

Paso 3: Verificación de cuenta de correo electrónico
- Usted recibirá un correo electrónico con un código para entrar. Introduzca el código y haga clic en “Siguiente” y seleccione “Aceptar”.

Paso 4: Verificación del estudiante
- Navegue el Portal para Padres y seleccione el estudiante.

Una vez dentro del Portal para Padres Aeries, se le pedirá que proporcione el:
1) Número de identificación permanente del estudiante
2) Número de teléfono de casa del estudiante
3) Verificación del código pase (VPC)

Después de ingresar esta información haga clic en “Siguiente”.

Usted puede agregar más estudiantes haciendo clic en “Cambie estudiantes” y seleccionando “Agregar un estudiante nuevo a su cuenta”.
Read the description of the home type options and select the option that best fits the home type situation for your student. Click **Confirm and Continue** to move to the next step.
Click on the **Change** button to make any necessary changes, then **SAVE**. Click **Confirm and Continue** to move to the next step after each area is completed.
Make any necessary changes. Don’t forget to click **Confirm and Continue** to move to the next step.
Before starting the fall registration process, please confirm that your student is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" dropdown menu. Once you are on the right student and school, you may begin.

Follow the instructions on each tab below to complete registration.

**Medical Data Confirmation**

<table>
<thead>
<tr>
<th>Condition</th>
<th>Medical History and Current Medical Conditions</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bee Stings - Requires Benadryl</td>
<td>07/06/2016</td>
<td>No Longer Applies</td>
</tr>
<tr>
<td>Allergies - Seasonal</td>
<td></td>
<td>No Longer Applies</td>
</tr>
<tr>
<td>Vision</td>
<td></td>
<td>No Longer Applies</td>
</tr>
</tbody>
</table>

**Additional Conditions**

- Attention Deficit Disorder
- Allergies - Food
- Allergies - Medication
- Allergy Lactose (Milk)
- Anaphylaxis
- Asthma - Mild (no meds at school)
- Asthma - Self-Carry Inhaler (MD note required)
- Blood Disorder
- Bee Stings - Moderate
- Bee Stings - Requires Epinephrine Injector
- Cardiac (Heart Condition)
- Diabetes
- Diabetes - Takes Insulin
- Frequent Ear Infections
- Hemophilia
- Hypertension
- Irritable Bowel Syndrome
- Joint/Bone Problems
- Medication
- Migraine Headaches
- Other Health Concerns
- Stomach Disorder
- Seizure Disorder
- Seizure Disorder - Takes Medication
- Serious Injury/illness
- Major Surgery

[Save button]
Before starting the full registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the “Change Student” dropdown menu. Once you are on the right student and school, you may begin.

Follow the instructions on each tab below to complete Registration.

Last Completed: 7/20/2016 10:27:57 AM

The following documents are provided and contain important information. You may choose to download or print them if you wish, but you will need to check that you have read the required documents before proceeding.

1. Welcome Letter
2. Registration Instructions and Schedule
3. UUSD Good Ages Approval
   Parent will approve this on the next step. Student checks here to approve.
4. UUSD Acceptable Use Agreement
   Parent will approve this on the next step. Student checks here to approve.
5. UHS Student Handbook 2016-17
   I have received a copy of the Student Parent Handbook and Required Notifications from my students school. I acknowledge being informed of my rights and responsibilities. I have reviewed and understand the Upper High Student Handbook including the following pages: Attendance page 9, Discipline page 11 and Dress Code and Academic Honesty page 13.
6. UHS Parent Student Handbook 2016-17 (Español)
   He recibido una copia de la Guía para Padres y estudiantes y notificaciones requeridas de la escuela de mi hijo(a). Les agradezco haber sido informado de mis derechos y responsabilidades. Yo rechaza enterarme el plan de conducta y disciplina y notificaciones requeridas de la escuela de mi hijo(a) que incluyen las siguientes páginas: Asistencia página 9, Disciplina página 11, página 21 y Reglamento académico código de vestimenta página 32.
7. District Medication Policy
8. Medication Form
   Please print out the form and have your doctor complete & return the form to the school with medication.
9. Formulario de medicamentos
   Por favor imprimir esta forma y traer la firma del médico. Complete la forma a la escuela con la medicación.
10. UUSD Good Ages Approval (Español)
11. UUSD Contacto de Aceptación del Alumno
12. Pay for School Meals
13. Information about preparing for student meals
14. Back to School Night Flyer
15. UHS Student Parking Application
16. Bell Schedule 2016-2017
17. PTA Flyer
18. ASB Information
19. Highland Educational Foundation Flyer
20. FFA Flyer 2016
21. ACT Test Dates
22. SAT Test Dates
23. UHS Counselor Services
24. UHS School Calendar
2016-17 District Calendar
Before starting the fall registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" drop-down menu. Once you see the right student and school, you may begin.

Follow the instructions on each tab below to complete Registration.

**Family Information**

- Last Confirmed: 7/6/2016 16:37:32 AM

Please review the following and allow/accept or deny/decline your consent. EACH Authorization & Prohibitions Item must have a STATUS response in order to complete the registration process. SAVE.

If a Response Required still appears, one or more items has not yet saved. Once all items have been completed, the Red Message "Response Required" will disappear.

<table>
<thead>
<tr>
<th>Authorization &amp; Prohibitions</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Release Records to Military</td>
<td>Allow</td>
</tr>
<tr>
<td>Only required for high school students</td>
<td>Deny</td>
</tr>
<tr>
<td>View Academic Honesty Section in Student Handbook</td>
<td>Allow</td>
</tr>
<tr>
<td>View Attendance Section in Student Handbook</td>
<td>Deny</td>
</tr>
<tr>
<td>View Dress Code Section in Student Handbook</td>
<td>Deny</td>
</tr>
<tr>
<td>View Discipline Section of Student Handbook</td>
<td>Deny</td>
</tr>
<tr>
<td>Have a Google Apps for Education Account</td>
<td>Allow</td>
</tr>
<tr>
<td>I give my permission for my child to be assigned a Google Apps for Education account through Upland Unified School District. This means my child will have access to the resources found in the Google Apps permission form.</td>
<td>Deny</td>
</tr>
<tr>
<td>Use the Internet as defined by USD AUP</td>
<td>Allow</td>
</tr>
<tr>
<td>I give permission for my child to use the Internet and to access information through the web and to engage in other educationally relevant electronic communication activities.</td>
<td>Deny</td>
</tr>
<tr>
<td>Photo Use in District Brochures and Press Releases</td>
<td>Allow</td>
</tr>
<tr>
<td>I give permission that my child may be photographed as part of normal educational activities and that these photographs may be used in school/district publications including school/district web pages and national educational publications and websites. Pictures will not be personally identified unless I have given written permission. Pictures with personal identification may be used for inclusion in the school yearbook and on student identification cards.</td>
<td>Deny</td>
</tr>
<tr>
<td>Use on District Website</td>
<td>Allow</td>
</tr>
<tr>
<td>I further understand that my child's full name and grade in school may be included on any list on district-specified web sites (e.g., honor roll lists, sports rosters, etc.) unless I indicate otherwise in writing.</td>
<td>Deny</td>
</tr>
</tbody>
</table>

Submit
Before starting the fall registration process, please confirm your student (above) is assigned at the right school (in the banner above). If your student is enrolled in more than one school, click on the "Change Student" dropdown menu. Once you are on the right student and school, you may begin.

Follow the instructions on each tab below to complete Registration.

1. Confirm the information
2. Click SAVE
3. Click Print Emergency Card
4. Review the Emergency Card and SIGN
5. Return page to school

Please confirm that the information on the previous tabs is correct.

By printing the emergency card, you are "confirming" that you have completed the required steps. Please sign and return this to school on Registration Day.
If you have forgotten to print out and complete the mandatory forms for registration, you can access this by going to the **Student Info** tab, then to **Data Confirmation**.

Thank you for confirming the student data in the system. **Be sure to print the Emergency Card, sign it,** and bring it with you to registration.

**Registration Schedule for returning and registered UHS students**
Seniors - Wednesday, August 10th 8:00 am - 11:30 am
Juniors - Thursday, August 11th 8:00 am - 11:30 am
Sophomores - Friday, August 12th 8:00 am - 11:30 am
Freshmen Orientation & Registration A-K - Monday, August 15th
8:00 am - 2:30 pm (We will begin promptly at 8:00 am) Lunch will be provided by Link Crew
Freshmen Orientation & Registration L-Z - Tuesday, August 16th
8:00 am - 2:30 pm (We will begin promptly at 8:00 am) Lunch will be provided by Link Crew
Make-Up All Grades – Wednesday, August 17th 8:00 am – 11:00 am